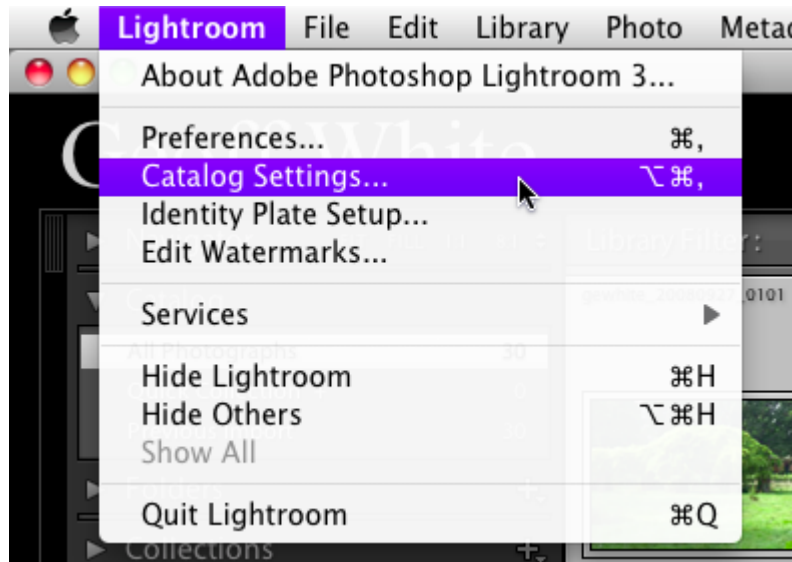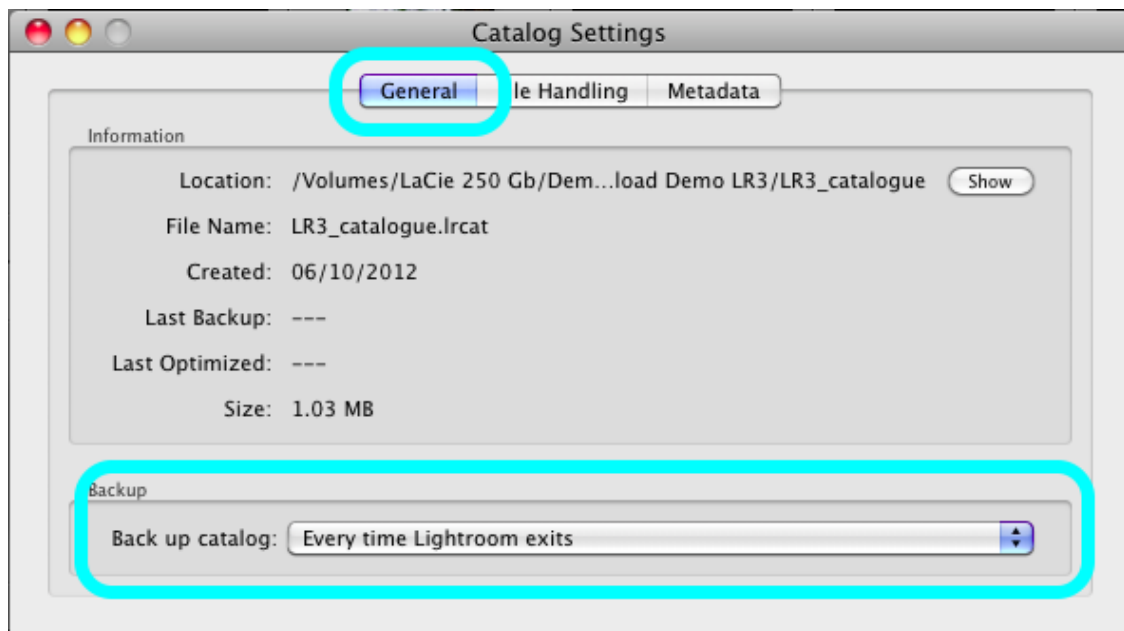# Upgrading from Lightroom 3 to Lightroom 4

In this tutorial you will upgrade your LR 3 catalog to Lr 4

Backup LR 3
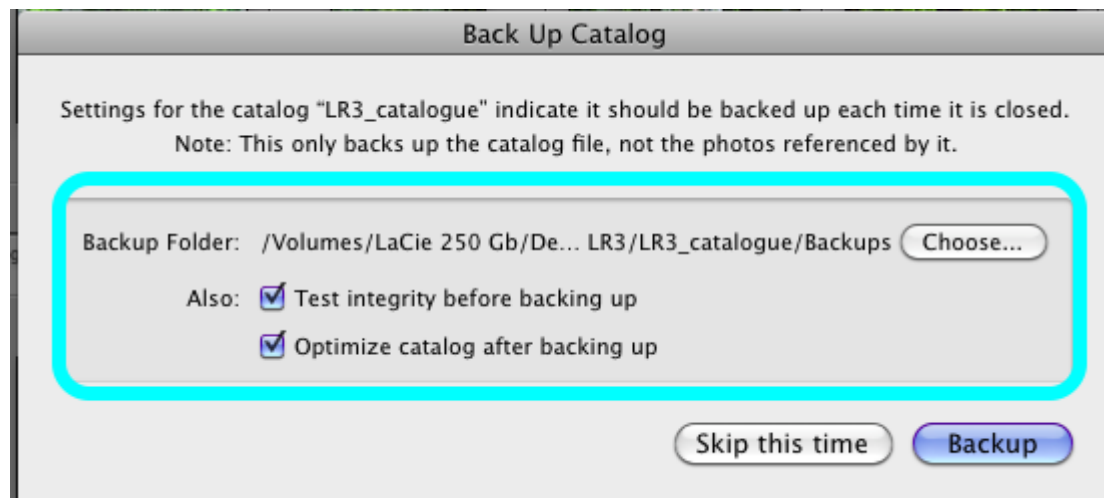

1. Open **LT 3**
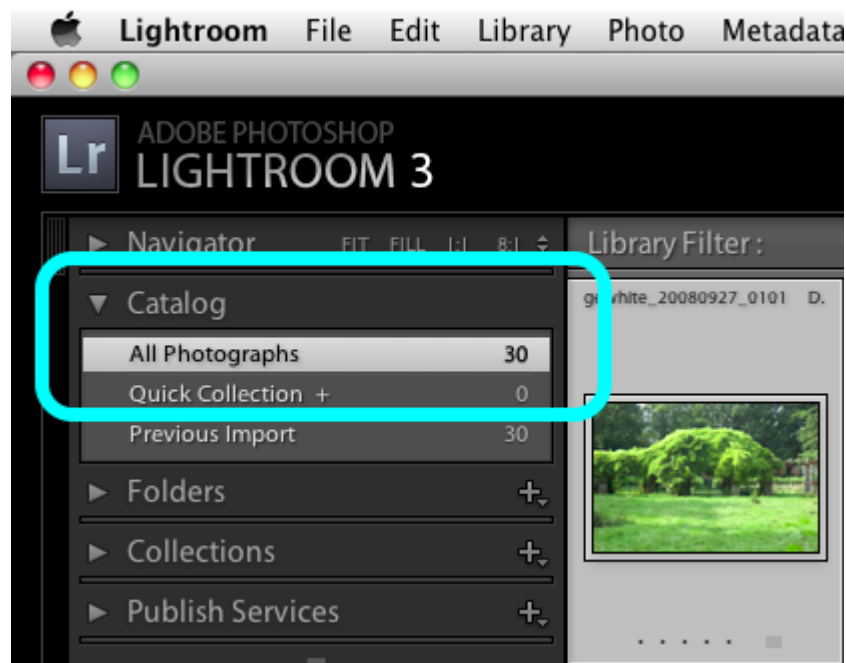2. **Lightroom > Catalog Settings . . .**

Set Backup

1. Select **Every time Lightroom exits**
2. Now **Quit** LR 3.
3. This will force LR 3 to backup up the catalog be for you upgrade it to LR 4
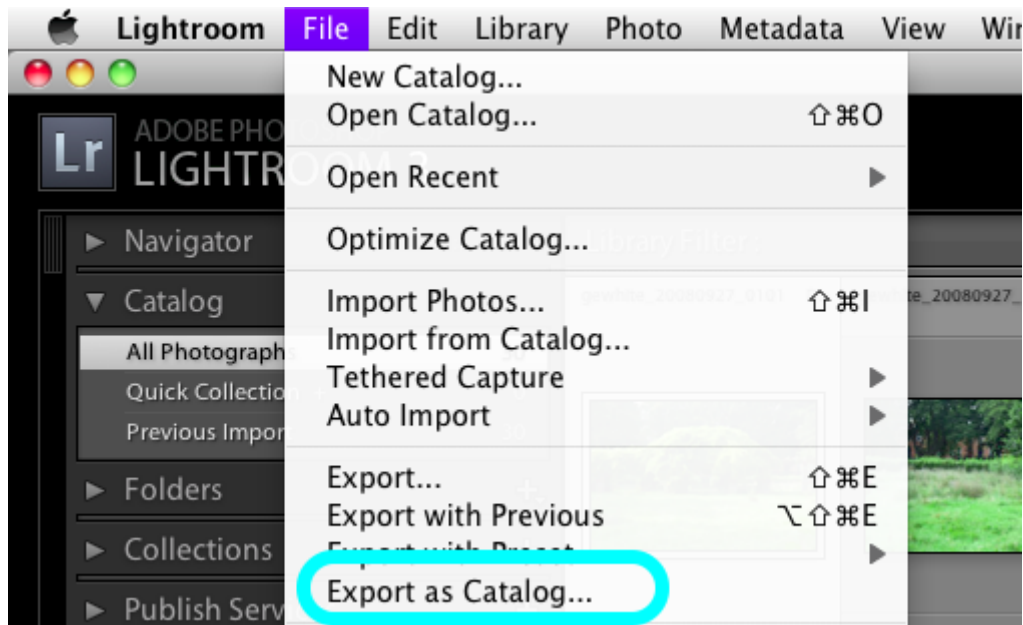
Backup Options

1. Check that the backup is stored with your existing backups.
2. Select both boxes
3. After the process is finished LR 3 will quit.
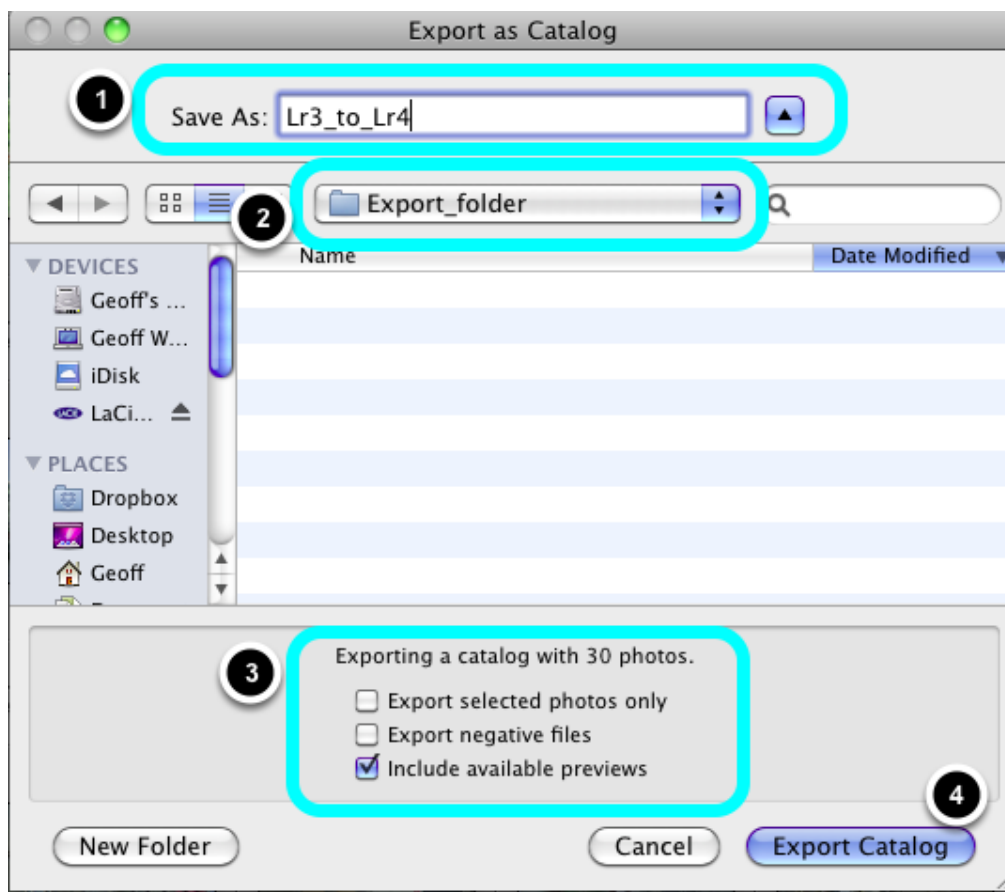
All Photographs

1. Re open LR 3
2. Select **All Photographs** in **Catalog**.

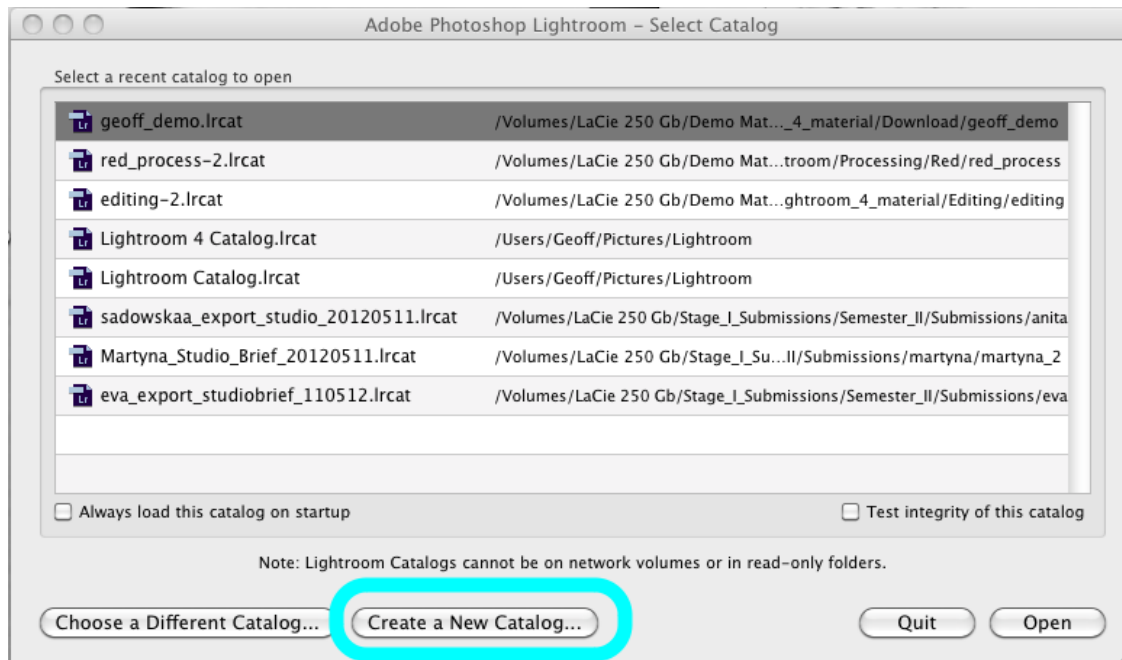## Export LR 3 catalog

File > Export as Catalog . . .

Export dialogue

1. Clearly name the file such as: **Lr3_to_Lr4**
2. Navigate to your **Export Folder**.
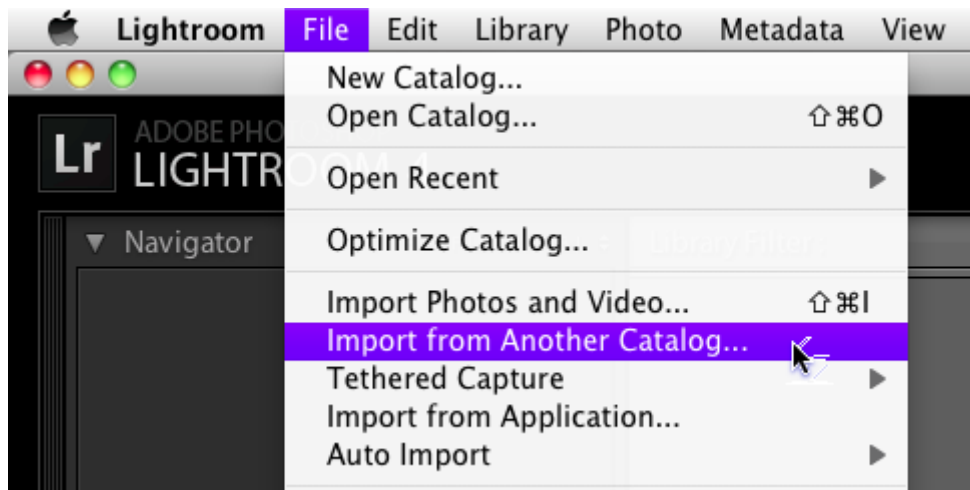3. Select the **Include available previews** box, not the other two.

4. Press **Export Catalog**.
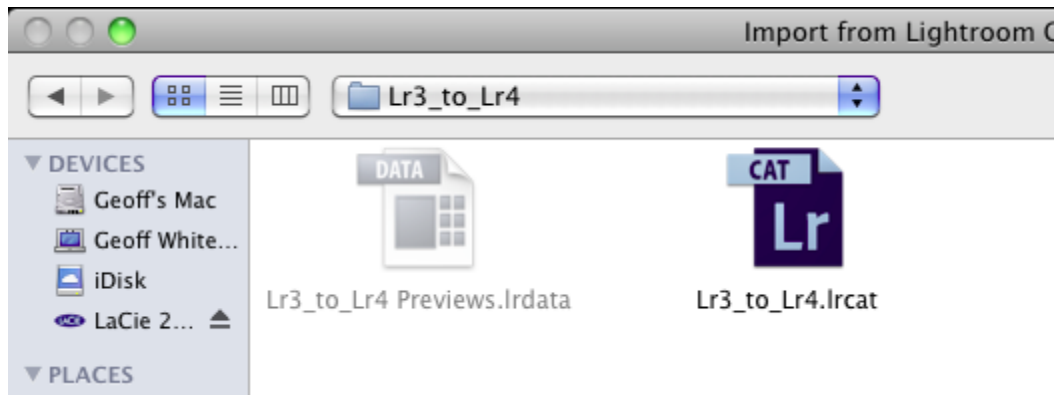5. When the file has been exported , quit LR 3.

New LR 4 Catalog

1. Open **LR 4** using the **OPT [Alt] Key.**
2. Choose **Create a New Catalog**.
3. Name the catalog, and place it beside your **Holding** and **Working** folders
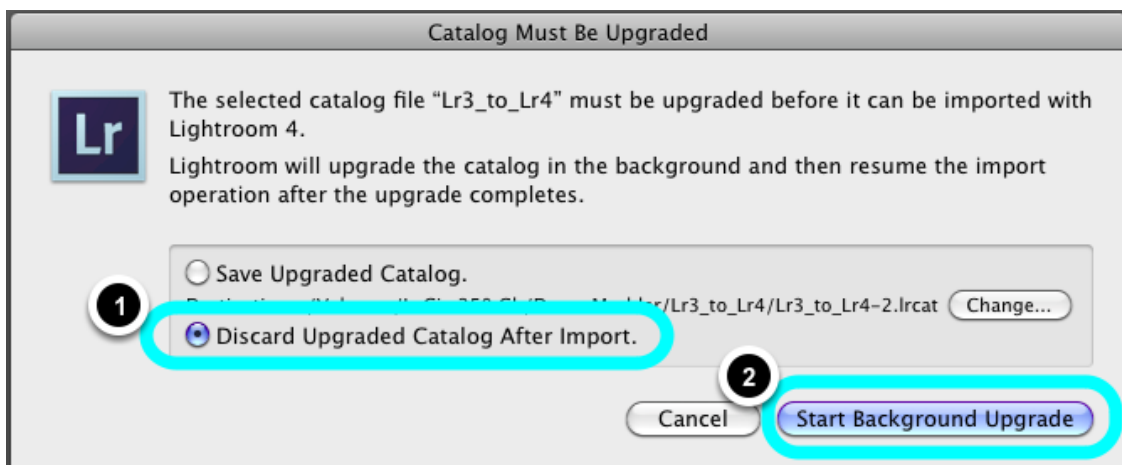
Import the LR 3 catalog

File > Import from another catalog . . .

Select import catalo

Navigate to the LR 3 export catalog.
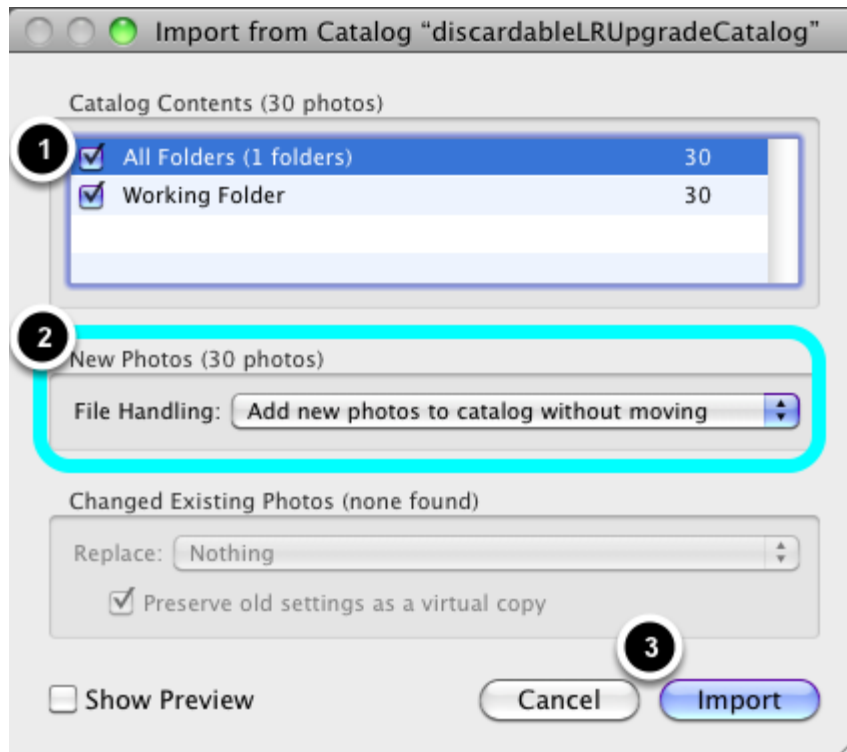Select the file.

Catalog Upgrade

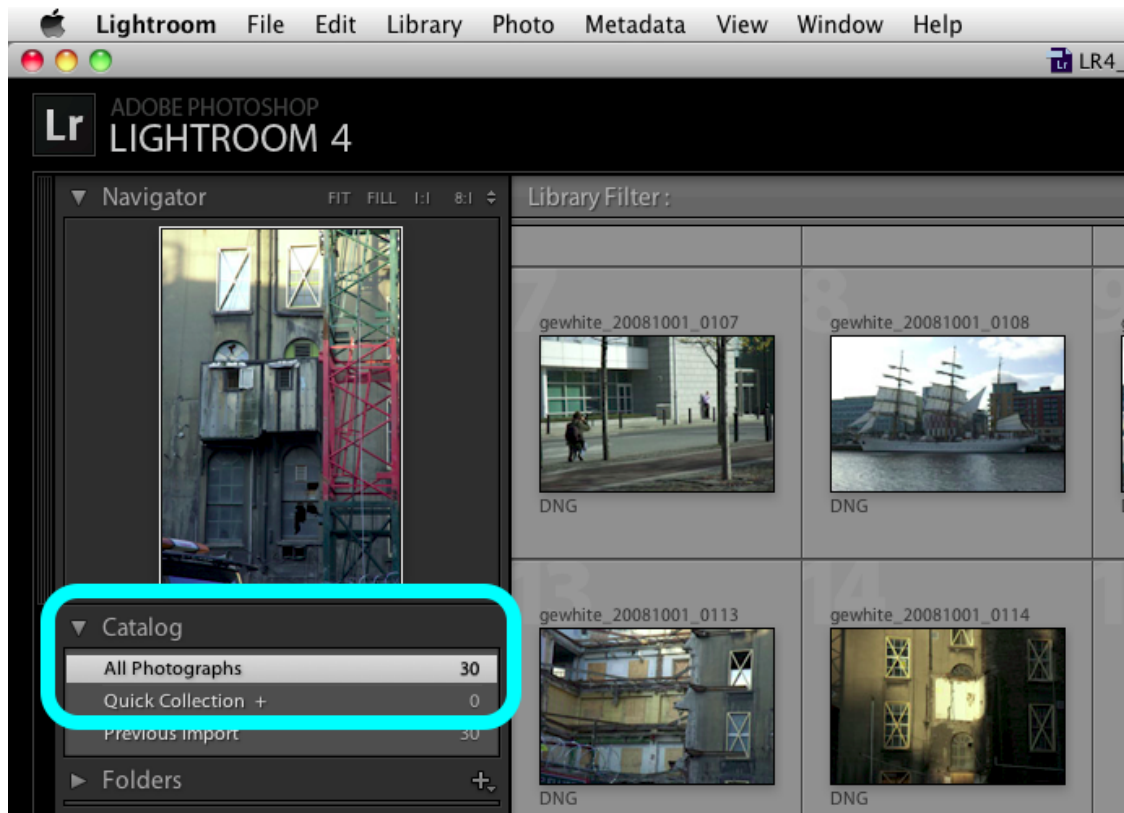LR 4 will now import the LR 3 catalog into it's (empty) catalog.

1. Select: **Discard Upgraded Catalog After Import**.
2. Select: **Start Background Upgrade**.

Import from catalog

1. LR 4 will indicate the source of your imported files.
2. Select: **Add new photos to catalog without moving**.
3. Select **Import**.

Files in LR4

When the import process is complete, you should have the same total of images i LR 4 as you had in Lr 3.